



Dear applicant,

We are excited that you have chosen to enrol in Charis Bible College Johannesburg Hybrid. We believe it will be a life-changing experience that will bless you tremendously and help you fulfil God's calling in your life. Welcome!

You will find information about the application process below. If you have any questions or difficulties, please send an email to [info@cbcjohannesburg.net](mailto:info@cbcjohannesburg.net).

Blessings,  
Isaac & Anneline Akowuah  
Directors: Charis Bible College Johannesburg

## APPLICATION PROCEDURE

Please read through this document carefully. You need to complete the whole application form, and submit all of the additional documents. You will find a checklist on page 3 to help you ensure that you have completed all the requirements.

Please email your application documents to [info@cbcjohannesburg.net](mailto:info@cbcjohannesburg.net)

### I. WHEN TO APPLY

Please apply as soon as possible to ensure your enrolment in the next year.

### II. REQUIREMENTS FOR STUDENTS

#### Character

Students will be expected to live in accordance with Godly principles. This includes being punctual and attending all classes, respecting the faculty and other students and having a genuine desire to learn.

## **Age**

Applicants must be at least 18 years of age.

## **Application fee**

A once off, non-refundable R500 application fee must be sent with your application. Your application will not be processed without payment.

## **III. COMPLETED APPLICATION**

A complete application will include the following documents:

### **Application form**

All questions on the application must be completed. If a question does not apply to you, write "N/A" (not applicable) in the space provided.

### **Application\_Essay Questions and Recommendation**

#### **a. Essay Questions**

Please complete the essay questions in your own words. Your statements will be held in confidence.

#### **b. Pastor's Recommendation**

Have your current pastor complete the recommendation form, which includes information about your involvement in the church and the pastor's view of your personality and spiritual maturity. If your pastor is a relative or your spouse, ask another member of the church's pastoral staff to complete the recommendation.

#### **c. Personal Recommendation**

This form should be completed by a teacher, counsellor, employer, or a friend. This person may not be a relative.

### **Copy of Passport of ID Document**

Charis Bible College requires a copy of an ID Document or passport should an ID document not be available.

#### **IV. AFTER YOU APPLY**

When the Admissions office has received all forms, fully completed, and the R500 application fee has been received, your application for admission will be evaluated. You will then be notified by the Admissions Office as to the status of your application.

### **CHECKLIST FOR COMPLETED APPLICATION**

Please send the following in at least 4 weeks prior to the school start date:

- Completed Application Form, with your signature and the date on the application
- Completed essay questions (*Essay questions and Recommendations form*)
- Personal recommendation (*emailed by person completing recommendation*)
- Pastor's recommendation (*emailed by person completing recommendation*)
- Application fee of R500 (non-refundable) (*banking details on Application Form*)
- Copy of passport or ID document/card

Please complete all forms and email all information to [info@cbcjohannesburg.net](mailto:info@cbcjohannesburg.net)